To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: December 21, 2018

Re: Administrative Report for the Week Ending December 21, 2018

ADMINISTRATION

1. Village of Fox Point staff began receipting 2018 taxes.
2. Board of Appeals amended January 16, 2019 5:00 p.m. meeting notice was mailed and posted by staff.
3. December 11, 2018 Village Board recording has been uploaded to the Village’s YouTube channel. To find all recordings, please visit our website: http://villageoffoxpoint.com/440/YouTube-Village-Board-Recordings

DEPARTMENT OF PUBLIC WORKS

1. Garbage and recycling collection will be modified the next two weeks. Garbage and recycling will be collected on Christmas Eve by 11 am and then the Tuesday through Thursday collections will shift one day. Collections will occur as normal (by 3 pm) on New Year’s Eve and then the Tuesday through Thursday collections will also shift one day. Things will return to normal the week of January 7.
2. DPW and Water Utility staff replaced a hydrant on Lake Drive damaged earlier this year in an accident.
3. Water utility staff addressed pressure problems in the 6400 block of Santa Monica, performed meter swaps, and repaired a hydrant that seized up in the 8300 block of North Poplar.
4. DPW staff continued with ash removals and began renewal pruning.
5. Staff met with our consultant regarding the 2019 projects - storm, road and sanitary. Two of the projects will be bid in late January with the plan to award the projects at the February meeting. We are still working on easement issues with a couple of the residents though.

POLICE DEPARTMENT

1. On Friday 12/14/18, a teacher from MapleDale School reported that her credit cards were stolen and used in the Grafton, Wisconsin area, without her permission. It is unknown where the cards were removed from her purse at this time.
2. On Saturday 12/15/18, officers responded to a report of a domestic violence incident. One subject was taken into custody and was later transported to the Milwaukee County Criminal Justice Facility where charges are still pending.

3. On Saturday 12/15/18, officers assisted the North Shore Fire Department with a chimney fire in the 7400 Block of North Lombardy Road.

4. On Sunday 12/16/18, officers responded to the 6700 block of North Lake Drive for a fire alarm. Officers used a fire extinguisher to extinguish a fire in the fireplace of the residence. The resident did not open the flue of the fireplace so the smoke began to fill the home with smoke.

5. On Thursday 12/20/18 Officers responded to BMO Bank for a person who was trying to cash a fraudulent check. The subject was later arrested in the City of Milwaukee. The subject appears to be part of a fraudulent check cashing scheme where other suspects get homeless people to cash fraudulent checks for them.

6. On Thursday 12/20/18 Officers responded to Bayside to assist the Bayside Police in apprehending two suspects who stole meat products from Sendiks.

7. On Thursday 12/20/18 Officers responded to Bayside to assist the Bayside Police in apprehending a wanted person who fled from a traffic stop. The subject was resistive and both he and a Bayside Lieutenant were transported to St Mary’s Ozaukee Hospital for minor injuries.

NORTH SHORE HEALTH DEPARTMENT

Did you know?

It’s not easy playing the part of host or hostess with the “most-est” at the holidays. A lot of time, effort, and planning goes into making merry with family and friends. In all the excitement of getting the house and food ready for guests, honest mistakes, minor mishaps, and even life-threatening emergencies can happen.

Some accidents are just that—accidents—while others (like turkey fryer fires) are often preventable. However, you can be better prepared for all of them. Here are five do-it-yourself skills that will, at the least, save your guests from a mild bout of food poisoning. At most, they could save a life.

1. **Wet. Lather. Scrub. Rinse. Dry.** Handwashing involves five simple and effective steps to reduce the spread of germs, including those that cause food poisoning.

2. **Don’t get “done” in.** The term “doneness” refers to the outward appearance of food and has nothing to do with whether a turkey, for example, has reached a safe internal temperature. The only way to know that is to take its temperature. Learn how to use and correctly read a food **thermometer** to make sure food reaches a temperature hot enough to kill germs.

3. **Batteries not included.** Batteries are not only a staple of holiday gift-giving for all those new electronics, but also necessary for home safety and preparedness. Know how to check and replace the **batteries** in your smoke alarms and carbon monoxide detectors. Make it a point to try yours before the guests arrive!
4. **Where there’s smoke...** Holiday decorations can increase your risk for a home fire. Switch to flameless candles if possible. Never leave lit candles unattended and always keep them at least 12 inches away from anything flammable. Maintain and know how to use a home fire extinguisher just in case you need it.

5. **Choked up.** Know how to help someone who is choking. Learn the [Heimlich maneuver](https://www.cdc.gov/homeandcommunity/lifehacks/first-aid/heimlich-maneuver.html) — a basic life-saving skill that anyone can learn and teach to others.

Want to learn more specifics about these host(ess) tips? Visit the CDC’s website at: [https://blogs.cdc.gov/publichealthmatters/2018/12/holidayskills/](https://blogs.cdc.gov/publichealthmatters/2018/12/holidayskills/)

**Reason to celebrate!**

The North Shore Health Department received notification about our Chapter 140 Review from Wisconsin DHS. Our notification letter from State Health Officer Karen McKeown reads:

“The Department of Health Services (DHS) congratulates the North Shore Health Department for demonstrating the infrastructure and program capacity to be certified as a Level III Health Department...I want to acknowledge the work of the North Shore Health Department Staff. Ann Christiansen, health officer, did an excellent job of providing quality evidence of meeting statutes and rules. I also appreciate the support of the North Shore Board of Health for maintaining a strong public health department.”

The Wisconsin DHS evaluates operations of all 88 local health departments in Wisconsin at a minimum of every five years, establishing departments as level I, II or III. A level III department meets the maximum requirements established for local health departments, including providing a minimum of 14 programs and services beyond those required by State Statutes.

**Upcoming Immunization Clinics** (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, January 8; 10-11:00 am, Brown Deer  
Thursday, January 10; 3-4:30 pm, Shorewood  
Tuesday, January 15; 7:30-9:00 am, Shorewood

**Upcoming Adult Health Clinics** (appointment required; 8-10:00 am) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, January 16; Brown Deer  
Tuesday, January 22; Shorewood

**Upcoming Blood Pressure Screening** (walk-ins welcome – no appointment necessary)  
Wednesday, December 26; 3:30-4:30 pm, Shorewood
Wednesday, January 2; 12:15-1:00 pm Dolan Center (4355 W Bradley Rd)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: http://www.nshealthdept.org/Clinics