To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: December 14, 2018
Re: Administrative Report for the Week Ending December 14, 2018

ADMINISTRATION

1. Staff facilitated and attended monthly Village Board meeting.
2. 2018 tax roll was completed and 2018 tax bills were mailed out on Thursday, December 13, 2018.
3. VM and AVM attended monthly North Shore Manager’s meeting held in River Hills.
4. Staff hosted a joint safety training session with neighboring North Shore communities.
5. GCS Software 2018 tax year information was prepared and updated by staff to receipt the 2018 tax bills.
6. Notice of Board of Appeals meeting for Case 2019-01, 820 E Calumet Road was scheduled January 16, 2019 at 5:00 p.m. posted and mailed by staff, as required.
7. Building Board meeting was held Friday, December 14.
8. VM attended North Shore Fire Department Commission meeting.
9. VM attended North Shore Water Commission meeting.

DEPARTMENT OF PUBLIC WORKS

1. Leaf collection activities wrapped up last week.
2. DPW staff salted roads Wednesday with the light drizzle/freezing rain.
3. DPW staff has been busy performing sewer cleaning at the Beach Drive lift stations (including lift station maintenance and working on the call out function from the dialer), cleaning out a storm sewer on Barnett Lane, tree trimming, and hauling fill.
4. Staff and the Forester met with the contractor who will perform the ash removals in Indian Creek Woods. The work is scheduled to start in late December/early January.
5. Our other ash removal contractor (within the ROW) is in town performing work.
6. DPW and Water Utility staff interviewed a candidate for the water department/DPW.
7. DPW staff will be working with the Water Utility next Monday to replace a hydrant valve.
8. Staff participated with MMSD on a conference call regarding sanitary sewer lateral lining.
9. Staff met with our consultant on the 2019 projects and worked on closing out some of the 2018 projects.
10. Water utility staff are busy swapping water meters, pumping down hydrants in the field as the ground water is very high, worked on a curb stop valve that was restricting flow to a
home, testing water meters, steamed open two hydrants that were frozen shut, and profiled a water meter in the 7400 block of North Seneca due a high water complaint.

11. Water Utility staff worked with the consultants and contractors for Chiswick and Azura related to locates and performing a fire flow test.

12. Staff received word from the Fund for Lake Michigan that its final grant report looked good and that the Village should be receiving its $100,000 grant in the next couple of weeks.

POLICE DEPARTMENT

1. A candidate who was authorized by the Police Commission for police officer withdrew from our process to take a position with New Berlin Police Department.

2. The Department continued the process of filling the vacant Sergeant position. The two candidates had informal interviews with the Chief and had interviews with the Police Commission. The process will continue into next week.

3. On Saturday 12/08/18, a vehicle was stopped in the 8200 block of Port Washington Road for the driver being listed as having a revoked driver’s license. The driver was cited and released.

4. On Sunday 12/09/18, a vehicle was stopped for speeding in the 7400 block of Port Washington Road. Upon making contact with the juvenile driver, it was determined that he had been drinking and had open intoxicants in the vehicle. He was arrested and cited for the underage alcohol violations.

5. On Monday 12/10/18, an officer stopped a vehicle for speeding in the 6500 block of Santa Monica Boulevard. Upon making contact with the driver, the officer noticed an odor of marijuana emitting from the vehicle. Upon searching the vehicle, she found a water bong and other drug paraphernalia. The driver was arrested for possession drug paraphernalia and was cited municipally.

6. On Tuesday 12/11/18, officers responded to the dorms of Cardinal Stritch University for a report of a suicidal student. It was determined that he made statements to harm himself so he was transported to Milwaukee County Mental Health facility. He was also cited municipally for possession of marijuana.

7. On Tuesday 12/11/18, officers responded to Best Buy in the River Point Shopping Center for a retail theft in progress. With the assistance of officers of Bayside Police Department, they arrested a subject for retail theft. He attempted to steal a PlayStation 4 Console and a video game. An acquaintance of the arrested person was also arrested for having a valid warrant out of Winnebago County.

8. On Thursday 12/13/18, a Bayside Officer observed a possible impaired driver in Fox Point and was requested to stop the vehicle. Upon Fox Point Officers making contact with the driver, it was determined that he was impaired and was arrested for operating under the influence.
NORTH SHORE HEALTH DEPARTMENT

Did you know?
According to the Wisconsin Department of Health Services, eight percent of Wisconsin residents have asthma. Milwaukee County has the highest rate of asthma-related emergency department visits in Wisconsin. Asthma is a chronic disease that can be managed with lifestyle changes and medication. Asthma causes episodes of wheezing, breathlessness, chest tightness, and nighttime or early morning coughing. Common triggers for asthma symptoms include air pollution, pollen, pet dander and smoking.

For some individuals, cold weather can trigger asthma symptoms. Cold air causes the lungs to become inflamed and fill with mucus, causing breathing difficulties. If your asthma symptoms worsen in winter, talk to your doctor about adjusting your medication plan for these months. Wear a scarf loosely over your nose and mouth and try to breathe in through your nose, giving the air you breathe a chance to warm and humidify. If your asthma is under control you should not experience any symptoms, even on the coldest days. Regularly review your asthma action plan with your doctor to make sure to effectively control your asthma during all times of the year.

To learn more about asthma, visit the CDC’s webpage at: https://www.cdc.gov/asthma/default.htm

What is the Health Department working on?
The North Shore Health Department’s Chapter 140 Review occurred on December 5th, 2018. The 140 Review process occurs every five years for every local health department in Wisconsin. The process verifies that our local health department is meeting WI State Statute guidelines for required public health programs and services. As part of our Level III designation, the NSHD submitted fourteen programs and services for review by the State. These include our fall
prevention program, our program to monitor and test the beaches for *E. coli*, radon outreach and education, suicide prevention, lead poisoning prevention, and others. We feature these programs in our annual report and our Community Health Improvement Plan, which can be found on our website at nshealthdept.org. We should know the outcome of our 140 Review in early 2019.

**Upcoming Immunization Clinics** (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, December 18; 7:30-9:00 a.m., Shorewood  
Wednesday, December 19; 3:30-4:30 p.m., Brown Deer  
Tuesday, January 8; 10-11:00am, Brown Deer

**Upcoming Adult Health Clinics** (appointment required; 8-10:00 a.m.) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, December 19; Brown Deer  
Wednesday, January 16; Brown Deer  
Tuesday, January 22; Shorewood

**Upcoming Blood Pressure Screening** (walk-ins welcome – no appointment necessary)

Thursday, December 20; 11:30-12:00pm LX Club (WFB Women’s Club, 600 E. Henry Clay St.)  
Wednesday, December 26; 3:30-4:30 p.m., Shorewood  
Wednesday, January 2; 12:15-1:00 p.m. Dolan Center (4355 W Bradley Rd)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at:  [http://www.nshealthdept.org/Clinics](http://www.nshealthdept.org/Clinics)