To: The Honorable Members of the Fox Point Village Board  
From: Scott A. Botcher, Village Manager  
Date: June 22, 2018  
Re: Administrative Report for the Week Ending June 22, 2018

ADMINISTRATION

1. The Fox Point Pool is up and running. Adult Swim from 7am to 8am Monday through Friday, toddler pool open to the public starting at 7am for the youngsters, Masters Swim Program is back for those interested in a sunrise workout and Poolside Yoga every Saturday morning! Check the pool website for Masters Swim and Yoga information! [http://villageoffoxpoint.com/313/Swimming-Pool](http://villageoffoxpoint.com/313/Swimming-Pool)

2. AFTER WORK FAMILY TIME! The daily rate after 5:00pm at the Fox Point Pool has been reduced to $5 for an adult and $5 for a child. A notification to those signed up for pool notifications was sent out.

3. Tax settlement for the June 15, 2018 deadline was completed last week by staff.

4. Staff participated in bond rating call with Moody’s.

5. Staff was invited and attended the Wisconsin Policy Forum breakfast.

6. Manager attended North Shore Managers meeting.

7. Manager (NSWC Board member) met with North Shore Water Commission Director and retiring and incoming auditor.

DEPARTMENT OF PUBLIC WORKS

1. Staff met with residents and representatives of owners on Lilac Lane regarding the proposed water main on the private road.

2. Staff met with the contractor and consultants related to the Goodrich and Gray Log storm water project. Work is progressing a little more slowly than hoped given the wet spring and the additional rain events that have occurred. We are expecting another 4 to 5 weeks of work on the east bridge and then work will shift to the west bridge.

3. The contractor for this year’s road and utility project is progressing very nicely having finished Poplar, the north section of Club Circle, Lilac Lane (public side) and has started work on the south loop of Club Circle. We Energies is also in town working on the gas main along Poplar.

4. Forestry work continues with many requests. We also received note from one of the spring tree suppliers that they will replace the 9 to 10 London plain trees that have died. The trees will be replaced under warranty next spring.
5. Staff responded to many standing water and flooding calls with the storms on Monday and Tuesday.
6. Staff responded to a few downed limbs out of street trees (MacArthur, Yates and Bywater).
7. Staff worked with the new mechanic and started training and acclimation to the work needed to be done on a regular basis.
8. Water utility staff worked on shutting off water to a couple of homes where internal plumbing was to be done (Regent Ct. and Yates Road), tore out the old hydrant on Indian Creek, performed many locates, and continued with asphalt patching along with DPW staff.
9. Staff has begun building the Lannon stone end walls along Poplar and, once done, will move over to Club Circle.

POLICE DEPARTMENT

1. Officers performed a traffic stop on June 14, 2018 which resulted in an arrest for an outstanding arrest warrant through West Allis Police Department.
2. Officers assisted a resident who was experiencing suicidal thoughts on June 14, 2018. The resident was transported to the Milwaukee County Mental Health facility for treatment.
3. Officers performed a traffic stop on June 15, 2018 which resulted in an arrest for an outstanding arrest warrant through Bayside Police Department.
4. Officers performed a traffic stop on June 15, 2018 which resulted in an arrest for marijuana possession. The traffic stop also revealed an open bottle of alcohol in the vehicle. The arrested party will appear in the municipal court.
5. Officers performed a traffic stop on June 16, 2018 which resulted in an arrest for operating a motor vehicle while impaired – third offense. The arrested party was transported to the Milwaukee County Criminal Justice Facility and will have their case reviewed by the district attorney's office.
6. Officers performed a traffic stop on June 16, 2018 which resulted in an arrest for marijuana possession and possession of drug paraphernalia. The arrested party will appear in municipal court for the citations.
7. Officers responded to a request for police assistance on June 17, 2018 based on a neighbor complaint. The investigation remains open as the officer determines the extent of damage to property and possible disorderly conduct.
8. Officers responded to a report of family trouble on June 17, 2018 and determined that a father and son had been involved in an argument. The investigation also revealed one of the parties was experiencing depression related symptoms and was transported by the officer to Rogers Hospital for treatment.
9. Officers responded to a report of motor vehicle theft on June 19, 2018. The investigation showed that the unlocked vehicle was taken with keys by an unknown person during the overnight hours. The investigation remains open.
10. Officers provided assistance to Union Pacific Railroad personnel on June 19, 2018 when the northbound train struck tree which had fallen across the tracks. The incident resulted in 3 grade crossings being blocked for an extended period of time.

11. Staff completed a public auction through Wisconsin Surplus Online Auctions of department surplus and accumulated found property.

**NORTH SHORE HEALTH DEPARTMENT**

In Wisconsin, the days between Memorial Day and Labor Day are generally considered prime-time for picnics and outdoor grilling. While these events are fun, it is important to keep food safety in mind if you are attending or hosting an event. Foodborne illness is a common, costly—yet preventable—public health problem. The Centers for Disease Control and Prevention estimates that 1 in 6 Americans get sick from contaminated foods or beverages each year. Here are some food safety tips to follow if you are planning an event or just cooking a meal for your family.

There are four simple rules for any kitchen:

**Clean:** *Wash your hands and surfaces often.*

- *Wash your hands for 20 seconds with warm water and soap before starting food preparation and between preparing different foods. That’s about the time it takes to sing Happy Birthday to yourself.*
- *Wash your utensils, cutting boards, and countertops with hot, soapy water.*
- *Rinse fresh fruits and vegetables under running water.*

**Separate:** Don’t cross-contaminate. *Raw meat, poultry, seafood, and eggs can spread germs* to ready-to-eat foods—unless you keep them separate.

**Cook:** To the right temperature. Food is safely cooked when the internal temperature gets high enough to kill germs that can make you sick. Use a food thermometer to ensure foods are cooked to a safe internal temperature. Poultry, stuffed meat, and leftovers should be cooked to 165 degrees; ground beef to 155 degrees; and fish, pork, and eggs to 145 degrees.

**Chill:** Refrigerate promptly. Keep your refrigerator below 40°F and know when to *throw food out.*

- Refrigerate perishable food within 2 hours. (If outdoor temperature is above 90°F, refrigerate within 1 hour.)
- Thaw frozen food safely in the refrigerator, in cold water, or in the microwave. Never thaw foods on the counter, because bacteria multiply quickly in the parts of the food that reach room temperature.

To get alerts on food recalls visit: [https://www.fda.gov/Food/RecallsOutbreaksEmergencies/Recalls/default.htm](https://www.fda.gov/Food/RecallsOutbreaksEmergencies/Recalls/default.htm)

The Dead Bird Reporting Hotline (1-800-433-1610) has been activated and will remain open through the mosquito season until October 31, 2018. As in previous years, the Dead Bird Reporting Hotline is available for Wisconsin residents to report sick or dead birds, and to facilitate West Nile virus (WNV) testing of corvids (crows, ravens, blue jays) to monitor WNV activity. Columbia County is the first county in Wisconsin in 2018 to report a bird testing positive for West Nile Virus. Remember to take precautions when outdoors to prevent mosquito bites. Wearing long-sleeved shirts, long pants, socks and shoes is important and using a repellent containing permethrin or DEET will help as well.

What is the North Shore Health Department working on?

Staff met with the Milwaukee Health Department to continue coordination of local plans in the event of a public health emergency involving bioterrorism. All local health departments plan, prepare, and practice (exercise) for public health emergencies. Working with our neighbors strengthens our local responses.

Health Director, Ann Christiansen, was elected as a chair of The South-Eastern Wisconsin Association of Local Health Departments and Boards.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, July 10th 10-11:00 a.m., Brown Deer
Thursday, July 12th 3-4:30 p.m., Shorewood

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, June 26th Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, June 27th 3:30-4:30 p.m., Shorewood
Thursday, July 19th 11:30-12:00pm LX Club (WFB Women’s Club, 600 E. Henry Clay St.)
Wednesday, July 25th 3:30-4:30 p.m., Shorewood
For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: http://www.nshealthdept.org/Clinics