



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: March 30, 2018

Re: **Administrative Report for the Week Ending March 30, 2018**

ADMINISTRATION

1. Staff met with Health Department and Bayside regarding health department agreement.
2. Staff attended North Shore Managers meeting.
3. Staff began preparing information for 2018 borrowing resolution.
4. Staff has hired a new Pool manager and two Assistant Managers for the 2018 pool season. The three new managers will review all Lifeguard and Front Box applications and will send out offer letters.
5. A tool was donated to the Village that helps remove Buckthorn on your property. If you are interested in borrowing this tool from the Village (free of charge) or would like to learn more about the No-Grow-Co program, please visit the Village's website <http://villageoffoxpoint.com/442/No-Grow-Co>
6. Spring Election Public Test of voting equipment was completed by staff on Monday, March 26, 2018 and a final test of AutoMark voting equipment on Friday, March 30, 2018.
7. Board of Appeals meeting was held with staff participation on Tuesday, March 27, 2018.
8. E-poll Book demonstration was attend by the clerk's office on Monday evening, March 26, 2018.
9. This is Village of Fox Point's last week of in-person absentee voting in the clerk's office; extended hours on Friday, March 30, 2018 are from 8:00 a.m. until 5:00 p.m.
10. Thursday, March 29, 2018 at 5:00 p.m. was the deadline for submittal to the clerk's office for regular and permanent overseas voters to request absentee ballot prior to the Spring Election.
11. Spring Election master active registration list for Village of Fox Point was run on Friday, March 30, 2018 by staff.
12. Poll books for the spring election were run on Friday, March 30, 2018 by staff.
13. Absentee ballot log was run on Friday, March 30, 2018 by staff.

DEPARTMENT OF PUBLIC WORKS

1. Congratulations to our mechanic, Dan Miller, who will be retiring this Friday.
2. The Forester and Foreman met with a tree contractor and a member of the Tree Commission at Indian Creek woods last Thursday to discuss plans for removal of the ash trees in the woods. The woods are densely populated and roughly 90-95% of the trees

are ash trees. We may be recommending that all of the ash trees be removed as part of the capital plan in 2019 considering that the EAB was found near Indian Creek and Port Washington Road.

3. Water utility staff has been reviewing submittals for the 2018 road and utility construction project, working on the locates associated with the AT&T project, completing static water main/valve maps for the utility van, responding to high water complaints, and created a list of large meter inventory for the meter testing firm.
4. Due to the savings from this year's project bid, the Water Utility Foreman solicited a quote for two new pressure reduction valves for Beach Drive (with the plan to have staff replace) the valves. He also solicited a quote for a software upgrade related to their data collection.
5. The Water Utility Foreman worked with the Village Manager and Financial Manager as well as the Clerk/Treasurer to complete the W-29 form required for the PSC report.
6. DPW staff are working on repairing a damaged sump pump line from a water main break at Crossway and Good Hope Road, hauling fill out of the DPW yard from this past year's breaks, performing tree trimming and pruning, collecting yard waste, ordered and picked up Lannon Stone for this year's road/culvert projects, and received the supplies (seed, fertilizer, etc.) for restorations from plow and water main damage this past winter.
7. Staff has scheduled two Public Information Meetings for this year's projects – the Road and Utility Construction will be held at 5:30 pm on April 16 and the Goodrich Lane ravine project will be held at 5:30 pm on April 18.
8. Staff has also been working with Greenfire and Pinnacle Engineering as well as our consultant (SEH) on the proposed Dunwood (Chiswick Apartments) project. The erosion control approval letter was originally submitted in January and was reaffirmed with the modifications to the plan set based on our consultants review comments. Other permits and correspondence to be issued in the next week or so are anticipated to include the fill permit, approval letter for the water main design, grading and drainage approval, and the building permit.
9. Staff posted the opening for the mechanic position as well as for the part time admin for public works and we have started receiving applications for the positions.

POLICE DEPARTMENT

1. On March 25, 2018 at 4:38pm, officers were dispatched to 8001 North Port Washington Road for a report of suspicious activity. Officers were advised the driver in a vehicle had been coming into the business and acting in an unusual manner. Officers made contact with the individual and during the interview determined that the subject was in possession of marijuana. The subject was arrested for the drug violation and transported to the station. The subject was released with a future appearance in municipal court.
2. On March 25, 2018 at 11:55 pm, officers were dispatched to a report of suspicious activity in the 100 block of East Green Tree Road. Officers arrived and found a subject improperly dressed for the weather who had been ringing doorbells requesting help. The subject was transported to the station for further assistance and once at the station the subject began displaying increased agitation. Officers interviewed the subject, who began to express suicidal ideations and gestures. The subject was transported to the Milwaukee County Mental Health center for evaluation and possible treatment.

3. On March 26, 2018 at 11:02 am, an officer met with a citizen in the lobby of the department regarding a possible fraud. The citizen contacted a company for technical support after researching them on the internet. During the conversation, the citizen was asked to grant remote access to the computer to replenish funds from a purchase. The transaction was not successful and the citizen was asked to purchase a gift card and provide the account number. The citizen recognized the interaction was similar to a scam and terminated the contact. The citizen suffered a loss of \$2000.00 from the gift card purchase. The investigation remains open.
4. On March 26, 2018 at 2:57 pm, an officer stopped a car in the 7600 block of North Port Washington Road for a speed violation which occurred on Calumet Road. The officer obtained the drivers information and was advised that the driver's license was revoked due to an OWI offense. The driver was arrested and transported to the station. The driver was released after processing and the case will be referred to the district attorney's office for review.
5. On March 26, 2018 at 6:27 pm, an officer responded to Cardinal Stritch University for a report of a stolen wallet. The officer met with a staff member who advised that their wallet was removed by an unknown person without permission. The officer assisted the citizen in checking bank accounts for fraud and provide identity theft information. The investigation remains open as the officer reviews financial data and surveillance video.
6. On March 27, 2018 at 12:33 am, an officer provided assistance to Whitefish Bay police and conducted a traffic stop in the 6400 block of North Lake Drive on a vehicle involved in a domestic violence incident. The officer conducted an initial field interview on the driver and turned the incident over to Whitefish bay officers. The driver was subsequently arrested by Whitefish Bay for their criminal violations.

NORTH SHORE HEALTH DEPARTMENT

North Shore Health Department Highlights 3/27/2018

Did You Know?

"Hepatitis" means inflammation of the liver. The liver is a vital organ that processes nutrients, filters the blood, and fights infections. When the liver is inflamed or damaged, its function can be affected. Hepatitis C is an infection of the liver that results from the Hepatitis C virus. For reasons that are not known, about 20% of people are able to clear, or get rid of, the virus without treatment in the first 6 months. Unfortunately, most people who get infected are not able to clear the Hepatitis C virus and develop a chronic, lifelong infection. Over time, chronic Hepatitis C can cause serious health problems including liver disease, liver failure, and even liver cancer.

Hepatitis C is usually spread when blood from a person infected with the Hepatitis C virus enters the body of someone who is not infected. This can happen by sharing needles or syringes, through blood transfusions and organ transplants before widespread screening (1992), through sexual contact, and rarely through receiving tattoos or body piercings in a non-sterile environment. In some cases, people don't know how or when they got infected.

Hepatitis C can be treated and often cured. Early diagnosis and treatment can prevent liver damage, but the only way to know if you have Hepatitis C is with a blood test for the virus. Talk to your healthcare provider about being tested for Hepatitis C if any of the following are true:

- You were born between 1945 – 1965 (While anyone can get Hepatitis C, 3 in 4 people with Hepatitis C were born from 1945–1965).
- You are a current or a former injection drug user, even if you injected only one time or many years ago.
- You received donated blood or organs before 1992.
- You have certain a medical condition, such as chronic liver disease and HIV or AIDS.
- You have abnormal liver tests or liver disease.
- You have been exposed to blood from a person who has Hepatitis C.
- You are on hemodialysis.
- You were born to a mother with Hepatitis C.

To learn more about Hepatitis C, visit: <https://www.cdc.gov/hepatitis/>

What is the North Shore Health Department working on?

The North Shore Board of Health met Thursday, March 22nd for their quarterly meeting. The Board of Health consists of one representative from each of the Villages of Bayside, Brown Deer, Fox Point, River Hills, Shorewood, and Whitefish Bay and the City of Glendale. The BOH discusses the structure and function of the health department, reviews performance measures, and is updated on ongoing and new programs and services. At our March meeting we discussed lead poisoning prevention, current trends in sexually transmitted infections in the North Shore, the new Milwaukee County Fatality Review Board, and the recently held North Shore Beach Safety meeting. For more information on previous and upcoming meetings, please visit <http://www.nshealthdept.org/BoardofHealth.aspx>.

A Public Health Nurse attended the statewide Tuberculosis (TB) Summit in Verona, WI. Information included TB stigma and social isolation, laboratory testing of sputum samples, nutrition, and updates on the State TB program. The North Shore Health Department provides case management to residents with active and latent TB. In 2017, the health department completed management of two latent case of TB.

A staff member, who serves as the treasurer for Milwaukee County Breastfeeding Coalition (MCBC), participated in a re-organizational meeting. MCBC is working on re-defining their mission, vision and goals, and developing a Strategic Plan. The Health Department participates in MCBC as part of their Maternal and Child Health work.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Tuesday, April 10th -10-11:00 a.m., Brown Deer
- Thursday, April 12th -3-4:30 p.m., Shorewood
- Tuesday, April 17th -7:30-9:00 a.m., Shorewood
- Wednesday, April 18th - 3:30-4:30 p.m., Brown Deer

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, April 18th – 8:00-10:00am- Brown Deer

Tuesday, April 24th – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, March 28th-3:30-4:30 p.m., Shorewood Office

Tuesday, April 10th -1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)

Thursday, April 19th– 12:30– 1:00pm., LX Club (WFB Women’s Club, 600 E. Henry Clay St.)

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>