To: The Honorable Members of the Fox Point Village Board  
From: Scott A. Botcher, Village Manager  
Date: December 29, 2017  
Re: Administrative Report for the Week Ending December 29, 2017

ADMINISTRATION

1. Staff processed a heavy stream of tax payments.
2. With the retirement of the Village’s Building Inspector, Scott Miller, the Village has been working with SafeBuilt to handle inspection services in the interim.
3. Village Hall will be closed on Monday, January 1, 2018.
4. Tax payments can be made at Waterstone Bank at 8607 N Port Washington Rd. during their normal hours of operation.

DEPARTMENT OF PUBLIC WORKS

1. DPW Staff worked on the Stormwater Management plan update and had a conference call with the consultant to discuss my comments.
2. Staff had a conference call with our consultant on the Goodrich Lane project which will be advertised for bid in early January and awarded at the February meeting.
3. Water Department responded to a water main break on Port Washington Road on December 26.

POLICE DEPARTMENT

1. On December 21, 2017 at 3:42pm, officers responded to Best Buy, 8755 North Port Washington Road for a report of a retail theft. Officers were advised that a male subject left the store with merchandise concealed in their clothing and returned to the store to repeat the activity. Officers located the subject as they were driving out of the parking lot and conducted a traffic stop on the vehicle. The suspect was a passenger in the vehicle and was arrested for retail theft, while the driver was arrested for aid & abet to retail theft. The case was referred to the district attorney’s office for review and charging.
2. On December 22, 2017 at 2:37 am, an officer observed a vehicle speeding on North Port Washington Road and subsequently conducted a traffic stop when the vehicle turned onto West Calumet Road. The officer made contact with the driver and immediately noted an odor of intoxicants being emitted from within the vehicle and a glass pipe lying in plain view. The driver was subjected to field sobriety tests and subsequently arrested for...
operating a motor vehicle while intoxicated – second offense. A citation was also issued for possession of drug paraphernalia and possession of marijuana.

3. On December 24, 2017 at 2:24am, an officer conducted a traffic stop in the 7600 block of North Port Washington Road for a speeding violation. During the course of the traffic stop, the officer determined that he driver may be operating while impaired and subjected the driver to field sobriety tests. The driver failed the tests and was subsequently arrested for operating a motor vehicle while intoxicated – first offense. The driver was ordered to appear in municipal court.

4. On December 24, 2017 at 8:19am, an officer on patrol in the 7500 block of North Beach Drive observed a village sign had been struck and knocked over. The officer investigated further and located parts from the striking car in the area. The investigation remains open as the officer attempts to identify the striking vehicle owner.

5. On December 26, 2017 at 9:58am, an officer conducted a traffic stop in the 8500 block of North Port Washington Road for a license violation. While speaking to the driver, the officer was advised that the driver had an outstanding arrest warrant from the Greenfield Police Department. The driver was arrested for the warrant and issued a municipal citation for the license violation. The driver was released after satisfying the requirements of the warrant.

6. On December 27, 2017 at 1:37pm, officers responded to the parking lot in front of Starbucks, 383 West Brown Deer Road, for a report of a fight. Officers arrived and located the subjects who had been involved in the fight. After determining that no medical care was needed, officers provided assistance with the investigation to the Bayside Police Department, who have jurisdiction over the location of the incident.

7. On December 27, 2017 at 4:42am, a Fox Point officer responded to the 3900 block of North Maryland Avenue to assist the Shorewood Police Department with a disturbance. Fox Point officers provided traffic control while Shorewood police managed the event.

**NORTH SHORE HEALTH DEPARTMENT**

New Year's Eve is a night to have fun and celebrate the coming year. However, safety is a must when participating in the festivities. Whether you're staying in and celebrating with friends and family, or you're traveling to a party, following a few safety tips will ensure that you're safe and sound when the clock strikes midnight, ringing in the New Year!

- **Designate a Driver:** If you are going to be driving New Year's Eve, don't drink and drive. If you have a friend who does not prefer to drink, make sure they take the wheel.

- **Monitor your Alcohol Intake:** Be sure to pay attention to how much you and others are consuming. Drinking too much alcohol can have lethal affects. Be responsible.

- **Don't use fireworks:** Fireworks frequently make 'celebratory' appearances at New Year's Eve parties. But it might not be a good idea with the holiday crowds.

- **If you plan to drink, eat before you do so:** Never drink on an empty stomach. Make sure to eat a full meal before drinking, and continue snacking while drinking. Eating while drinking will slow down the absorption of alcohol in the digestive track. This gives the
alcohol more time to metabolize in the body. Aim to eat foods high in protein such as cheese, meat, and nuts.

- **If you plan to go out, go with a group of friends/family:** The best New Year’s Eves are spent with loved ones. If you’re going to a party or heading to a public event, make plans to arrive and leave with a group. A lot can happen on New Year’s Eve, and you want to ensure you, your friends and family are safe, so be sure to share your plans for the night and communicate your whereabouts if plans change.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, January 9th – 10:00-11:00am- Brown Deer

Thursday, Jan. 11th -3:00-4:30 p.m., Shorewood

Tuesday, Jan. 16th -7:30-9:00 a.m., Shorewood

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, January 17th– 8:00-10:00am- Brown Deer

Tuesday, January 23rd– 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, January 3rd – 12:15 1:00 pm - Lois and Tom Dolan Community Center, Brown Deer

Tuesday, January 23rd - 1:30-2:30pm- Lydell Community Center
For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at:  http://www.nshealthdept.org/Clinics