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STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

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RESOLUTION NO. 2009-28

**RESOLUTION ESTABLISHING PUBLIC PARTICIPATION  
PROCEDURES FOR THE VILLAGE OF FOX POINT  
COMPREHENSIVE PLAN**

**WHEREAS**, the Village of Fox Point is required to prepare a Comprehensive Plan under the authority of and procedures established by Wisconsin Statutes Section 66.1001; and

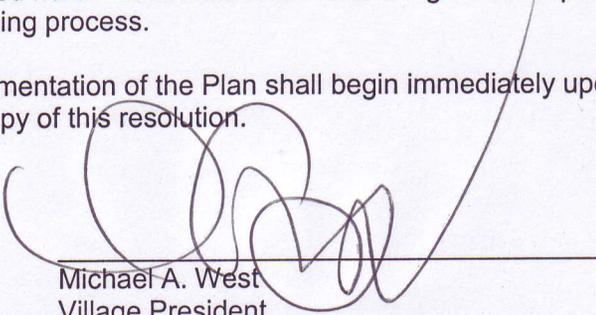
**WHEREAS**, public participation is critical for the development of a sound plan; and

**WHEREAS**, Wisconsin Statutes, Section 66.1001(4) (a) requires adoption of a local Public Participation Plan to guide the Comprehensive Plan planning process;

**NOW THEREFORE BE IT RESOLVED**, that the Village of Fox Point Board of Trustees hereby adopts the written procedures included in the Village of Fox Point Comprehensive Plan Public Participation Plan attached hereto and incorporated herein as Exhibit A to foster a high level of public participation throughout the comprehensive planning process.

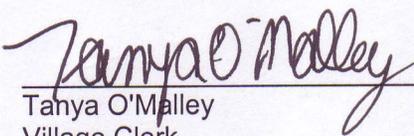
**BE IT FURTHER RESOLVED**, that implementation of the Plan shall begin immediately upon passage and that the Village Clerk shall post a copy of this resolution.

Dated this 26<sup>th</sup> day of October, 2009.



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Michael A. West  
Village President



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Tanya O'Malley  
Village Clerk

EXHIBIT A

**VILLAGE OF FOX POINT**

**COMPREHENSIVE PLAN**

**PUBLIC PARTICIPATION PLAN**

## **PURPOSE**

Public participation in the comprehensive planning serves an important role. It provides an opportunity to actively engage Village property owners and stakeholders in shaping the future of the Village. This public participation plan outlines the methods to be used to facilitate that engagement.

Wisconsin's Smart Growth and Comprehensive Planning law requires public participation throughout the comprehensive planning process. Wisconsin Statutes, Section 66.1001(4)(a) requires, in part, that "the governing body of a local governmental unit shall adopt written procedures that are designed to foster public participation, including open discussion, communication programs, information services, and public meetings for which advance notice has been provided, in every stage of the preparation of a comprehensive plan. The written procedures shall provide for a wide distribution of proposed, alternative, or amended elements of a comprehensive plan and shall provide every opportunity for written comments on the plan to be submitted by members of the public to the governing body and for the governing body to respond to such written comments."

The Village of Fox Point will be responsive to these requirements by using this plan as a guide to enable property owners, stakeholders, and other citizens or groups interested in providing input during the comprehensive planning process to do so.

## **METHODS OF CITIZEN PARTICIPATION**

The Village will use a number of methods to encourage public input and provide an opportunity for the public to submit comments and offer thoughts and/or suggestions throughout the comprehensive planning process. These methods for engagement follow.

### **Public Meetings**

Public meetings provide an opportunity for education and input. All Plan Commission and Village Board meetings are open to the public. All agendas and minutes will be posted at Village posting locations and on the Village of Fox Point website. Time for public participation is set aside at each meeting.

### **Community Listening Workshop Events**

The Village will sponsor two Community Listening Workshop events to be held at Village Hall. The workshops will provide residents with an informal setting in which to interact with the Village of Fox Point's planning consultant PDI/GRAEF and Village staff regarding the comprehensive planning process, key planning issues, and general ideas regarding the comprehensive plan. The Workshops will provide an opportunity for questions and answers as well as both written and verbal feedback.

### **Newsletter**

The Village publishes a newsletter three times a year that is sent to each resident. The comprehensive plan process will be described in an article in the Fall 2009 Village Newsletter. The article will include the dates of the two workshops and will indicate how information regarding the comprehensive plan may be accessed and reviewed.

### **Website**

General information regarding the comprehensive plan and smart growth law, updates regarding progress on the comprehensive plan, and information regarding upcoming workshops can be posted on the Village of Fox Point's website, [www.vil-point.wi.us](http://www.vil-point.wi.us). Meeting minutes, fact sheets, studies, and links to other websites and other material that may be relevant to the comprehensive planning process can also be posted. As draft chapters become available for review, they can be posted on the Village website as well for public input.

### **Public Newspaper**

The Village of Fox Point is covered by the *North Shore NOW*, a subsidiary paper of the Milwaukee Journal Sentinel, which reports specifically on North Shore communities. The *NOW* is printed and distributed every Thursday with the Journal Sentinel. The *NOW* will be made aware of the dates of the Village's Comprehensive Plan Community Listening Workshop as the dates approach.

### **Public Hearing**

The public hearing will be held at the end of the planning process consistent with the requirements established in Section 66.1001 Wisconsin Statutes and will allow residents to receive information and provide public input on the comprehensive plan. The public hearing will consist of a presentation summarizing and highlighting the major parts of the planning process and the final draft of the comprehensive plan. Participants will have the opportunity to ask questions and provide comments. An official public record of the presentation and all comments will be established. The

draft plan will be available for review at the Village Hall, local libraries, and the Village's website at least 30 days before the public hearing. Participants will also have the opportunity to provide written comments. The deadline for all written comments will be one week after the public hearing. Finally, the written responses will become part of an appendix to the comprehensive plan.