To: The Honorable Members of the Fox Point Village Board  
From: Scott A. Botcher, Village Manager  
Date: May 12, 2017  
Re: Administrative Report for the Week Ending May 12, 2017  

ADMINISTRATION

1. Manager met with Sen Darling staff to discuss municipal finance and taxation issues.  
2. Staff met with Chief Whitaker and President Frazer to discuss NSFD matters.  
3. Staff attended retirement ceremony for Shorewood Manager Chris Swartz.  
4. Staff facilitated and attended Village Board meeting.  
5. Staff attended and chaired NSWC meeting.  
6. Staff continued with registered voter “Help America Vote Act” checks; approximately 65 letters have been sent in total.  
7. Staff began pulling and filing approximately 500 voter registrations for voters who have moved out of the area.  
8. Mary and Jim LaCharity have teamed up with photographer Linda Merkel to fill the Village Board room with some wonderful photos of the Fox Point Farmers Market. Make sure to stop in and check them out!  

DEPARTMENT OF PUBLIC WORKS

1. Tree planting activities continue throughout the Village.  
2. DPW staff worked on repairing collapsed catch basin at Mohawk and Bayfield.  
3. Grass mowing and maintenance of landscape beds throughout the Village have begun.  
4. DPW staff repaired a failing pipe between Churchill and Fox and a collapsing pipe in the 7500 block of Mohawk.  
5. Water utility staff also worked on hydrant valve turning (about 1/3 of the way through the village), locates and assisting with restoration activities for past water main breaks.  
6. Staff continued to work with the Mandel Group and our consultant regarding the proposed Dunwood development.
7. Staff worked with We Energies regarding an emergency line replacement project on Bradley Road near the UP railroad. Their work needs to be completed by June 1 and they will need to close Bradley Road for two days.

8. Staff attended the APWA Spring Conference in Madison.

9. Pool opening activities continue including Capital projects.

POLICE DEPARTMENT

1. On May 5, 2017 at 8:10pm, an officer conducted a traffic stop in the 8600 block of North Port Washington Road for a registration violation when the officer observed a vehicle traveling northbound without a license plate displayed. The officer made contact with the driver and noted an odor of burnt marijuana in the vehicle. A subsequent search revealed the driver was in possession of marijuana. A citation was issued for the municipal court.

2. On May 6, 2017 at 8:08am, an officer responded to the 6400 block of North Lake Drive for a report of theft from auto. The officer met with the resident who reported that an unknown person had entered their vehicle during the overnight hours and took property without permission. The actor focused on bottles of alcohol that were in the back of the car and left behind other items of value.

   ** Residents are reminded to lock their vehicles and remove items of value. Residents should also remove spare keys from the car to prevent auto thefts**

3. On May 7, 2017 at 4:27pm, an officer conducted a traffic stop in the 8000 block of North Lake Drive for a registration violation. The officer met with the driver and subsequently was advised that the driver has three outstanding warrants for their arrest. The driver was arrested and after being booked at the station was released when they satisfied the warrants.

4. On May 9, 2017 at 9:17am, officers responded to CVS Pharmacy for a report of a retail theft. The officer met with the store staff who advised that a subject fled the store with a shopping basket of merchandise without permission. The staff last observed the subject northbound on Port Washington Road. The investigation remains open.

5. On May 10, 2017 at 2:36pm, an officer met with a resident at the police station for a report of identity theft. The resident advised the officer that their debit card information had been used to make fraudulent purchases. The transactions occurred in New York State and the resident has already field a dispute with the bank card. The officer provided identity theft information to the resident and assisted with credit protection information.

6. On May 7, 2017 at 11:15am, officers responded to Cardinal Stritch University for a report of disorderly conduct. Officers were advised that two employees were engaged in a verbal argument. The officers arrived and assisted university staff to mediate the dispute. The argument was an employment matter and was handled by the university. No criminal activity was noted; officers assisted school staff.
7. Officer Adamaitis participated in the Police Unity Tour, a group of bicyclists riding from Philadelphia to Washington DC in honor of fallen law enforcement officers. The riders will arrive in Washington for National Police Week and will participate in the candlelight vigil on May 15, 2017.

NORTH SHORE HEALTH DEPARTMENT

Did You Know?
May 8-14 is the fourth annual United Nations Road Safety Week. The week focuses on speed and what can be done to address this key risk factor for road traffic deaths and injuries. According to the World Health Organization, road traffic injuries are estimated to be the ninth-leading cause of death across all age groups globally, and are predicted to become the seventh-leading cause by 2030. Evidence shows that the key solutions for managing speed include:

- establishing and enforcing speed limit laws
- building or modifying roads to include features to limit speed
- installing technologies in vehicles
- raising awareness about the dangers of speeding as well as the actual speed limit on each road

The NSHD is engaged in efforts to reduce motor vehicle crashes on our area roadways. Specifically, a grant the department received from Safe Kids Worldwide will focus on making improvements to increase pedestrian and bicycle safety in Shorewood. These improvements will include improved signage to alert motorists of speed limits in school zones.

May 6-12, 2017 is also National Nurses Week. We appreciate the work our Public Health Nurses do every day to keep the North Shore healthy and safe. Nurses Week is a great opportunity to take the time to celebrate. We support all nurses in this year’s theme of becoming healthier in mind, body, and spirit. [http://www.nursingworld.org/nnw](http://www.nursingworld.org/nnw).

Last week at the health department

Health Department staff attended Green Day in the Bay, where we shared information on the services that the health department provides. Throughout the summer, we will be sharing information at events in all seven communities, but you can read more about the health department at [www.nshealthdept.org](http://www.nshealthdept.org)

Ann Christiansen, Health Director/Health Officer gave a lecture to public health graduate students from the University of Wisconsin-Milwaukee’s Zilber School of Public Health. Her lecture focused on local health department experiences in applying a Health in All Policies approach to our initiatives.

Rachel Lecher, a public health graduate student working with the NSHD from the UWM Zilber School of Public Health, was selected to give an oral presentation at the College of Health Sciences’ Health Research Symposium. Her presentation focused on her Capstone research evaluating physician clinic practices for blood lead level testing among children at high risk for lead poisoning. This work grew out of initial Field Placement with the NSHD.
Staff members met with local public health professionals for a Public Health Caucus meeting of the SE WI Healthcare Emergency Readiness Coalition (HERC). HERC consists of 8 caucuses, including public health, hospital, emergency management, EMS, long-term care, and other healthcare-related groups in the nine counties of SE Wisconsin. Pooling resources and skills through HERC assures that our region is better prepared to respond to a major event that results in a large number of injured or ill patients. Learn more about HERC at http://hercregion7.org

**Upcoming Immunization Clinics (appointment required)** - Please call the North Shore Health Department for an appointment at 414-371-2980

- Thursday, May 11th - 3:00-4:30pm-Shorewood
- Tuesday, May 16th - 7:30-9:00 am-Shorewood
- Wednesday, May 17th – 3:30- 4:30pm-Brown Deer
- Tuesday, May 30th – 3:30-4:30pm – North Shore Library

**Upcoming Adult Health Clinics (appointment required)** – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

- Wednesday, May 17th – 8:00-10:00am- Brown Deer
- Tuesday, May 23rd – 8:00-10:00am- Shorewood

**Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)**

- Tuesday, May 16th – 1:30 -2:30pm- Lydell Community Center in Whitefish Bay
- Wednesday, May 24th - 3:30-4:30pm- Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: http://www.nshealthdept.org/Clinics