

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
JUNE 13, 2023**

A meeting and public hearing of the Fox Point Village Board was held by a combination of in-person and virtual attendance via telephonic and video conferencing on Tuesday, June 13, 2023 in Schwemer Hall, 7200 N. Santa Monica Boulevard. President Symchych called the meeting to order at 7:00 p.m. and asked the Village Clerk Treasurer to take roll call. Roll Call of the Village Board present included:

Village President Christine Symchych
Trustee Eric Fonstad
Trustee Liz Sumner (via Zoom)
Trustee Greg Ollman
Trustee Catie Anderson
Trustee Liz Aelion
Trustee Jennie Stoltz

Also, present were Village Attorney Eric Larson, Village Manager Scott Botcher, Public Works Director Scott Brandmeier, Village Clerk Treasurer Kelly Meyer, and Assistant Village Manager Kevin Ausman

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as the village website at www.villageoffoxpoint.com, as per 2015 Wisconsin Act 79 and as described in Village Ordinance Chapter 116-2, 116-2(C).

PERSONS DESIRING TO BE HEARD

Hearing no comments, President Symchych closed public comment.

PUBLIC HEARING REGARDING CONDITIONAL USE PERMIT FOR 8687 N PORT WASHINGTON ROAD – UNIT 11, CARMEN M., LLC, D/B/A, FULLY PROMOTED

Motion by President Symchych, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to open the public hearing at 7:01 p.m., regarding the consideration of a conditional use order/permit for 8687 N Port Washington Road, Unit 11, Carmen M., LLC, d/b/a, Fully Promoted.

Public Comment

There were no public comments.

Motion by President Symchych, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to close the public hearing at 7:02 p.m., regarding the consideration of a conditional use order/permit for 8687 N Port Washington Road, Unit 11, Carmen M., LLC, d/b/a, Fully Promoted.

CONSENT AGENDA

- a. Approve the minutes of the May 9, 2023 Village Board meeting.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
JUNE 13, 2023**

- b.** Grant the renewals for two “Class A” Beer and Intoxicating Liquor Licenses, renewals for four “Class B” Beer and Intoxicating Liquor Licenses, one Class “B” fermented malt beverage license, and approve the appointment of one new agent, per the Village Clerk Treasurer’s memo dated May 31, 2023, subject to any conditions as noted.
- c.** Grant the Cigarette and Tobacco Product Retail License to the Establishment Walgreen Co, d/b/a, Walgreens #03125, located at 8615 North Port Washington Road – NEW AGENT Taylor M. Miller per the Village Clerk/Treasurer’s memo dated May 31, 2023, subject to any conditions as noted.
- d.** Approve Conditional Use Permit for 8667 N Port Washington Road – Unit 11, Carmen M., LLC., d/b/a, Fully Promoted.
- e.** Accept the quote of Munson, Inc. in an amount not to exceed \$101,229.00 for water main restoration and roadway patches at various locations in the Village and authorize the Village Manager to sign the agreement per the Director of Public Works memorandum dated June 7, 2023.
- f.** Adopt a Resolution Approving of and Authorizing Submittal of the Compliance Maintenance Annual Report (CMAR) to the Department of Natural Resources for the 2022 Sanitary Sewer Activities.
- g.** Accept the three-party amendment with the Department of Transportation and Kapur & Associates for additional design activities associated with the Lake Drive resurfacing project including additional title searches and right of way plat exhibits and authorize the Village President and Village Clerk/Treasurer to sign the amendment per the Director of Public Works memorandum dated June 6, 2022.
- h.** Accept the proposal of Single Source in the amount of \$40,150 to perform appraisals for parcels on Lake Drive required as part of the DOT/Village of Fox Point Road project and authorize the Village Manager to sign the contract per the Director of Public Works memorandum dated June 6, 2023.
- i.** Accept Change Order No. 1 in the amount of \$5,872 from Kapur & Associates to inspect an additional 15 manholes and authorize the Village President and Village Clerk/Treasurer to sign the change order per the Director of Public Works memorandum dated June 6, 2023.
- j.** Accept the quote of RNOW, Inc. in the amount of \$267,159.50 for the purchase of a rear-load packer and authorize the Village Manager to sign the purchase order per the Lead Mechanic’s memorandum dated June 7, 2023.
- k.** Accept the quote of EJ Equipment, Inc. for two GO-4 Refuse Haulers (garbage and recycling scooters) in the amount of \$43,287 each plus an additional \$1,713 each for graphics and miscellaneous improvements for a total of \$90,000 and authorize the Village Manager to sign the purchase order per the Lead Mechanic’s memorandum dated June 7, 2023.
- l.** Approve Change Order No. 2 from Baxter & Woodman in the amount of \$26,439.85 for out-of-scope activities associated with the design of Bradley Road and authorize the Village President and Village Clerk/Treasurer to sign the change order per the Director of Public Works’ memorandum dated June 8, 2023.
- m.** Approve payment of the bills in the amount of \$466,617.22 for the period May 1, 2023 through May 31, 2023 per the report submitted by the Village Manager.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
JUNE 13, 2023**

Motion by Trustee Fonstad, seconded by Trustee Ollman, and carried by roll call vote (7-0), to approve the consent agenda, as presented.

NORTH SHORE LIBRARY FUNDRAISING PRESENTATION

The Village Board heard a presentation from McDonald Schaefer Consultant Julie Cotter and North Shore Library Director Rhonda Gould regarding updates concerning the North Shore Library fund-raising campaign to support the construction, the groundbreaking, and schematics of the building for the new North Shore Library.

PRESENTATION OF THE FY 2022 AUDIT BY WENDI UNGER (BAKER TILLY) TO THE VILLAGE BOARD

Village Auditor, Baker Tilly CPA Partner, Wendi Unger gave a brief presentation regarding the FY 2022 Village of Fox Point Audit.

Motion by Trustee Symchych, seconded by Trustee Fonstad, and carried by roll call vote (7-0), to accept the Village of Fox Point FY 2022 Village of Fox Point audit.

PRESENTATION OF LAKE DRIVE PROJECT UPDATE

Public Works Director Scott Brandmeier, Kapur & Associates Project Manager Aaron Bubb, Traffic Engineer Neal Styka, and Stormwater Engineer Brad Jors gave a presentation in regard to the updates with options for the Lake Drive Project; this included a presentation of the traffic speed study, the turn lanes onto Lake Drive, Lake Drive drainage with stormwater improvements and the Lake Drive water main.

Village Board members and presenters had a lengthy discussion regarding crosswalks and the traffic speed study that was completed. Another traffic speed study being completed following the project completion was suggested.

Kenneth Friedman, 8001 N Links Way

Mr. Friedman's concern was the consideration of bicycle traffic in relation to the right and left turn lanes. He suggested that it may be helpful to have input from the community.

Beth Greg, 7414 N Boyd Way

Ms. Greg's concern is the potential of decision being made without consideration for those who live in the project area. She also had concerns that the number of cars a day being reported on from the traffic study seemed higher than a normal day of traffic.

No action was taken.

APPROVE CONTRACT FOR STORMWATER IMPROVEMENTS ON HOLLY COURT AND LAKE DRIVE

Motion by Trustee Fonstad, seconded President Symchych, and carried by roll call vote (7-0), to approve the contract from Kapur & Associates for stormwater improvements to design improvements for drainage shed at Holly Court and Lake Drive.

**VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES**

JUNE 13, 2023

PRESENTATION OF BEACH DRIVE GROIN (JETTY) PROJECT

Kapur & Associates Professional Engineer Dan Veriotti, gave a presentation regarding additional improvements to the south jetty and the replacement of the north jetty.

Mark Levin 7415 N Beach Drive

Mr. Levin had concerns with regard to the intersection of the jetty with the Beach area.

Brian Dondlinger, 7535 N Beach Drive

Mr. Dondlinger echoed Mark's sentiment as well, commenting that there was a proposed rough beach in that area of the jetty project.

No action was taken.

REFERRAL OF CONGREGATION SINAI F-INSTITUTIONAL DISTRICT APPLICATION TO A MEETING OF THE JOINT PLAN COMMISSION AND BUILDING BOARD

Motion by Trustee Fonstad, seconded by Trustee Ollman, and by roll call vote (7-0), to refer the application of Congregation Sinai F-District concerning the replacement/upgrading of the existing exterior parking lot and building lighting to LED fixtures, as set forth in the agenda packet, to a meeting of the Joint Plan Commission and Building Board.

FUTURE AGENDA ITEMS – None

ANNOUNCEMENTS

Village President Symchych announced had a meeting two weeks ago with Kevin Schafer with MMSD. Attended the ICC meeting. See recording. Alzheimer's working group.

Trustee Fonstad had no announcements.

Trustee Sumner announced a Rock the Fox Concert would be held on Wednesday June 21, 2023 from 6:00 until 8:30 p.m. at Longacre Pavilion Park.

Trustee Ollman had no announcements.

Trustee Anderson had no announcements.

Trustee Aelion had no announcements.

Trustee Stoltz had no announcements.

Village Manager Scott Botcher announced the closing of the pool for the season of 2023, due to many maintenance issues and its inoperable condition. He acknowledged Chad, the DPW staff and Kevin for all their hard work in regard to the pool. He noted Kevin has notified the pool staff. Kevin has created a news release regarding the closing of the Fox Point pool.

Village Manager Scott Botcher announced a Human Resources working group to update the employee personnel handbook with representatives from the Police Department, Public Works Department and Administrative Department.

Village Manager Scott Botcher announced the bond call with Moody's this Thursday.

VILLAGE OF FOX POINT
VILLAGE BOARD MEETING MINUTES
JUNE 13, 2023

ADJOURNMENT

Motion made by Trustee Fonstad, second by Trustee Anderson, and carried by roll call vote (7-0) to adjourn the Village Board meeting at 9:34 p.m.

Respectfully submitted,



Kelly A. Meyer, WCMC/CMC/CMTW
Village Clerk Treasurer