



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: September 7, 2018

Re: **Administrative Report for the Week Ending September 7, 2018**

ADMINISTRATION

1. Staff facilitated and participated in Board of Review meeting.
2. Staff facilitated and participated in Building Board meeting on Friday, September 7, 2018.
3. Staff distributed and posted a RFQ for architectural and engineering services for the Village of Fox Point Family Aquatic Center.
4. Staff met with Managers of Brown Deer and Bayside regarding dispatch.
5. Staff met with cash management vendor.
6. Staff met with several Building Board members individually.
7. Fall General Election ballot proofs were sent from Milwaukee County Election Commission to Village of Fox Point clerk's office; proofs were returned to MCEC as unapproved, with noted changes.
8. Village Board regular meeting agenda for September 11, 2018 was drafted, generated and posted by staff, as required.
9. Special Village Board meeting agenda and packet for September 13, 2018 was drafted, generated, posted and delivered by staff, as required.
10. Notice of Board of Appeals meeting for Case 2018-05, 1536 E Goodrich Lane was generated, posted and mailed by staff to all properties within 500 feet of the applicant, as well as the Board of Appeals Members, and the Building inspector.
11. Board of Review preparations and documents were prepared for September 6, 2018; hearing notice was prepared and sent, as required.
12. The clerk's office continues to work with residents on voter registrations and absentee ballot applications, as well as processing applications for the Fall General Election.
13. Staff facilitated and participated in Plan Commission on Tuesday, September 4, 2018.

DEPARTMENT OF PUBLIC WORKS

1. Staff met with the contractor (Michels) from the 2017 road and utility reconstruction project. Very little remains to be touched up from the project as the recent rains helped on two fronts – establishing the grass that was planted last fall and into this spring and noticing that many ditches remain full of water. The latter, however, is not being caused by poor grades but by the fact that there are many active sump pumps and drain tiles running out to the roadside ditches and, with the amount of water being pumped out to the ditch, the flow line will be persistently wet. The contractor will be touching up the

- bare spots, applying a crab grass preventer in select areas, and adding topsoil to some of the ditches to try and minimize the standing water in the ditch.
2. During the storm on Tuesday, the Village experienced about 1.5 inches of rain in under two hours (with a total of about 1.75 inches for the day) and the Village experienced another sanitary sewer overflow (the third in under three weeks) at Lift Station No. 2. The DNR, MMSD and other departments in the North Shore and along Lake Michigan have been notified per state statute. Additionally, as a proactive measure after the second overflow, staff worked with MMSD and had flow meters installed in each of the manholes that are tributary to the lift station. The data to be collected and analyzed from the flow meters will allow us to better determine the source of all of the clear water entering the system.
 3. Staff also met with the contractor for the green infrastructure project being performed on Goodrich and Gray Log Lanes. As noted in previous reports, work that had been completed washed out in the prior storms. However, due to field changes and modifications, the storm on Wednesday did not wash out any of the work that had been done.
 4. The Assistant Director also contacted a roofer regarding the leaks at the Longacre Pavilion, has been working on PM's in the shop along with the mechanic, and coordinated the shutdown of the pool.
 5. Water utility staff performed a number of different tasks this week including finalization of the lateral type and size for the 2019 project (along Barnett and View) which was provided to our consultant, worked with the homeowner on Mohawk where there was a water main break on a "pulsing" water complaint, worked to diagnose a meter issue, and performed a lot of locates.
 6. DPW staff continue with normal activities. Additionally, mowing is quite heavy and, with the seasonal employees gone for the summer, staff is working overtime to keep up with all of the mowing. They also completed a patch on Mall Road, installed posts around Stormonth, checked the outfalls before each rain event (and during), completed the end walls at Club and Lilac and eradicated bee hives at the playgrounds.
 7. DPW staff is also getting busy with crack filling activities which will start next Monday and continue for the next two weeks.
 8. Our contractor finished the manhole patching on the northbound lanes of Lake Drive.
 9. The paving contractor started paving the driveway approaches on Poplar on Wednesday and began milling activities on Club and Lilac. Poplar will be paved on Saturday in one pass.

POLICE DEPARTMENT

1. Officers responded to CVS Pharmacy, 8661 North Port Washington Road, for a report of retail theft on August 30, 2018. Officers met with store staff who advised that a subject concealed merchandise and left the store without payment. The store employee observed the subject get into a car and leave westbound on Brown Deer Road before officers arrived. The investigation is ongoing.
2. Officers conducted a traffic stop on a vehicle in the 7700 block of North Port Washington Road which resulted in an arrest for Operating after Revocation on August 31, 2018. The officer was informed that the driver's operating privileges were revoked for an OWI

related offense and the driver was subsequently arrested. The case will be referred to the district attorney for review and charging.

3. Officers met with a resident at the station on September 4, 2018 who was reporting fraud / identity theft. The resident was advised by LifeLock that their identity information had been used to open lines of credit; however the banks blocked the applications on suspicion of fraud. The investigation is ongoing due to possible ties to the area.
4. Officers responded to two request for police assistance calls during the week resulting in the detention of citizens for mental health care. Both calls originated when friends / family members became concerned for the subjects safety and contacted law enforcement. Officers met with the citizens and determined that they were in need of crisis intervention assistance and subsequently transported them to Milwaukee County Mental Health for care.
5. Area schools all began classes and officers increased patrols and enforcement activities around the schools. Residents are reminded to pay extra attention for students at beginning and end time of class who may be walking, biking or getting off the bus.
6. The Fox Point Police Department continues to participate in a High Visibility Enforcement Task Force with other North Shore police agencies. The task force is funded by a grant from the Wisconsin Bureau of Transportation Safety and was renewed for the 2019 calendar year. During the task force enforcement periods, officers focus on traffic violations in the community, specifically OWI and seat belt violations.

NORTH SHORE HEALTH DEPARTMENT

Did you know?

September is National Preparedness Month (NPM). This year's NPM focuses on planning, with the overarching theme "Disasters Happen. Prepare Now. Learn How." When disasters occur, such as the recent flooding throughout Wisconsin, first responders are often overwhelmed with major rescue efforts and individuals need to ensure that they are prepared for immediate action.

The first week of NPM reminds you to make and practice your plan. Ready.gov provides this guidance:

- Put together a plan by discussing these four questions with your family, friends or household to develop your emergency plan.
 - How will I receive emergency warnings?
 - What is my shelter plan?
 - What is my evacuation route?
 - What is my family/household communication plan?
- Consider specific needs in your household (children, older adults, those with access and functional needs, special medical needs, dietary needs).
- Fill out a family emergency plan.
- Practice your plan.

More information, including links and sample plans can be found at:

<https://www.ready.gov/make-a-plan>

Follow us on social media (*@NSHealthDept on FB and Twitter; nshd2018 on Insta*) to learn about the themes for weeks 2-4.

What is the health department working on?

The Health Department has completed bacteria level testing of the North Shore beaches for the season. This summer Atwater reached the advisory level twice, Doctors Park reached advisory level once, and Klode reached advisory level four times and was closed once due to elevated bacteria levels. Signs indicating bacteria levels will be removed later this week. While warm weather and swimming may continue, remember heavy rains wash organisms into the water and can disturb sediment. This causes cloudy and potentially unhealthy conditions and could contribute to rip currents and undertows making swimming unsafe. Always practice cautious swimming habits and if in doubt, stay out!

The Health Department is partnering with local and state health departments on investigations related to synthetic cannabinoids. Wisconsin continues to see cases of severe bleeding following the use of synthetic cannabinoids, often called “fake weed,” “K2,” and “spice.” The bleeding occurs as these products contain rat poison (brodifacoum). Overall, Wisconsin has seen 54 cases since March of this year. Counties with confirmed cases include Dane, Milwaukee, Outagamie, and Rock. People should call 911 or immediately go to an emergency room if they or someone they know are experiencing a serious reaction to synthetic cannabinoids.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, September 11th 10-11:00 a.m., Brown Deer

Thursday, September 13th 3-4:30 p.m., Shorewood

Tuesday, September 18th 7:30-9:00 a.m., Shorewood

Tuesday, September 25th 3:30-4:30 p.m., NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, September 19th 8:00-10:00am Brown Deer (4800 W Green Brook Dr.)

Tuesday, September 25th 8:00-10:00am Shorewood (2010 E. Shorewood Blvd.)

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Thursday, September 20th 11:30-12:00 (Whitefish Bay Women’s Club; 600 E. Henry Clay)

Wednesday, September 26th 3:30-4:30 p.m., Shorewood Office (2010 E. Shorewood Blvd.)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>