



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** July 12, 2018

**Re:** **Administrative Report for the Week Ending July 13, 2018**

### **ADMINISTRATION**

1. Deputy Clerk Treasurer Jeanne O'Brien began employment on July 2, 2018.
2. Staff facilitated the Village Board meeting on July 10, 2018.
3. Staff facilitated the Board of Appeals meeting held on July 12, 2018.
4. Board of Appeals' public notice for Case 2018-03, 8029 N Regent Road was mailed to properties within 500 feet and posted, as required.
5. Board of Appeals' public notice for Case 2018-04, 403 E Apple Tree Road was mailed to properties within 500 feet and posted, as required.
6. Public Hearing Notice for Azura Memory Care (217 W Dunwood Road) was sent to the North Shore Now for publication on the dates of July 25, 2018 and August 1, 2018, posted to the village website, the village hall posting board and mailed to properties within 500 feet.
7. Board of Appeals meeting date was set for Case 2018-03 (8029 N Regent Rd) and Case 2018-04 (403 E Apple Tree Rd) for the date of Tuesday, August 7, 2018.
8. Village Clerk's Office continues to receive and process absentee applications and voter registrations for the 2018 fall elections.
9. Staff met with LWMMI regarding insurance and workers compensation. Village received a dividend check of nearly \$30,000 and preliminary workers comp mod factors are declining.
10. Staff met with Village of Bayside on shared IT matters.
11. Staff met with vendor discussing opportunities for cash management and investment.
12. Fox Point Pool hosted their annual Plaque Invite. It was a great turnout this year.

### **DEPARTMENT OF PUBLIC WORKS**

1. Staff responded to and repaired a water main leak at Lake Drive and Fox Lane on Wednesday (late afternoon into the evening). The Police Department provided traffic control as the south bound lanes needed to be shut down in order to complete the work. On Thursday another section of the same pipe let loose just to the west of the repair and staff worked on repairing this section as well.
2. The sanitary sewer rehabilitation work is on-going. Staff has received a number of calls regarding the work, how long it takes, the odors associate with the rehab, etc. Residents are reminded that if they receive a door hangar that will work start in their area that they should pour water down their drains (including the floor drain) to minimize the odors

- from the rehab and to open windows to ventilate the home if the odors become too offensive.
3. Work continues on the Goodrich green infrastructure project. The bioswales along Gray Log Lane have been installed and grass is already starting to germinate. The contractor is working in the ravine area under the east bridge and hopes to be completed with the area east of Gray Log by the end of the month.
  4. Work also continues on the 2018 road and utility reconstruction project. The contractor finished installing the water main on Club Circle and Lilac Lane a couple of weeks ago and started installing the water main on the private sections of Lilac Lane and Merrie Lane. While prepping for the work on Lilac Lane, it appears a gas service became disconnected from the main (about 10-15 feet away from where the excavation was located) which led to the area being evacuated until the repairs were made. Many thanks to We Energies, North Shore Fire and the PD for securing the site and making the repairs without incident.
  5. Water samples were taken for the Club/Lilac segment of the new water main and did not pass the first test. The area has been isolated and the main will be flushed then retested.
  6. Staff continues to field calls and e-mails regarding landscape restoration and drainage from the 2017 road and utility project. These are all being forwarded to the contractor to address accordingly.
  7. Other water utility work included delivery of a water meter to the Chiswick development, vacuuming out a shut off for a property on Holly Court and performing quite a few locates.
  8. The Assistant Director has been busy with pool issues (plumbing, replacing a pump, setting up for the swim meet on Friday), addressing warranty issues on the Deweze mower, trying to resolve phone line issues with the lift station (intermittent outages), and meeting with the Village President regarding a behind the scenes tour of the DPW yard.
  9. The Forester is also receiving quite a few calls related to private ash trees and concerns about the health of the trees. The DPW Admin recently contacted a number of other communities to identify how they handle private ash and a report will be compiled once all the information is gathered.
  10. DPW staff continue to remain busy with yard waste collections, replacing white posts and street sign posts, performing playground maintenance, completing end wall work on Poplar and by Stormonth, coordinating replacement of the culverts and storm pipe at Stormonth, and coordinating striping of the Village Roads. Staff did receive a couple of calls regarding paint that got on cars after the striping (and wondering how to remove the paint) – this usually is not a problem because the contractor will paint the stripes generally after midnight to have the least impact on traffic.

### **POLICE DEPARTMENT**

1. Officers conducted a traffic stop on July 7, 2018 for a speeding violation which resulted in an arrest for an outstanding River Hills arrest warrant. The driver was also issued a traffic citation for operating while suspended.
2. Offices responded to a call for police assistance on July 11, 2018 when a resident observed a female subject walking through their yard and looking into the garage. Officers located the subject and determined that they were highly intoxicated. The

subject was taken into custody for a probation violation and held by the Department of Corrections.

3. Officers responded to multiple complaints of entry to vehicle on July 12, 2018. Residents reported that minor items were taken from unlocked cars. Residents can not be reminded enough to lock cars on their driveway. The majority of property crimes in Fox Point are the result of easy access or “crimes of opportunity.”
4. Officers responded to a report of retail theft on July 12, 2018 at CVS Pharmacy and apprehended the suspect near the Port Washington Road bus stop. The subject was later transferred to the criminal justice facility and charges will be referred to the district attorney for the retail theft and habitual criminality.
5. Officers responded to assist Glendale Police with a motor vehicle crash that resulted in an abandoned vehicle on July 6, 2018. The driver was located by officers and eventually turned over the Milwaukee Sheriff’s deputies.
6. Officers responded to a property damage motor vehicle crash on July 9, 2018 after the driver fell asleep and left the roadway, striking a large rock. The driver was treated by North Shore Fire Department. Officers issued traffic citations based on the results of the crash investigation.

### **NORTH SHORE HEALTH DEPARTMENT**

The North Shore Health Department investigates several tickborne infections including Lyme disease, babesiosis, ehrlichiosis, anaplasmosis, and rocky mountain spotted fever. Lyme disease is the most frequently reported tickborne illness in Wisconsin, but numbers for the other conditions are increasing. Common symptoms of tickborne diseases may include fever, chills, muscle aches, headache and rash. Preventing tick bites is the key to reducing your risk of tickborne diseases.

- Avoid areas with tall grass and brush where ticks are common.
- Apply repellents that contain at least 20%–30% DEET.
- Wear clothing treated with 0.5% permethrin.
- Shower soon after coming indoors.
- Perform daily checks. Check your entire body after being outside even if you were only in your yard.

It is important to remember that ticks are present in all counties in Wisconsin. People living in any county in Wisconsin can contract Lyme disease or other tick-borne diseases.

For information on how to safely remove a tick, visit [https://www.cdc.gov/ticks/removing\\_a\\_tick.html](https://www.cdc.gov/ticks/removing_a_tick.html)

For information on Lyme disease incidence in Wisconsin, visit <https://www.dhs.wisconsin.gov/tickborne/lyme/index.htm>

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**Join the North Shore Health Department for a community conversation about health and well-being in the North Shore**

- Get involved by helping us prioritize community health issues and action steps for the North Shore Community Health Improvement Plan.
- All who live, work, and attend school in the North Shore are welcome to this free event.
- Come to the Schlitz Audubon Nature Center (1111 E Brown Deer Rd, Bayside) anytime between 3:00pm and 6:30pm on July 26, 2018, to be part of the discussion.
- Light refreshments will be served, and all who attend will receive a guest pass to return to the Audubon Center on a future day (one per family).
- To register visit: <https://www.eventbrite.com/e/north-shore-community-conversation-around-health-tickets-47310274304>
- View the complete North Shore Community Health Assessment at: [www.nshealthdept.org/CHA.aspx](http://www.nshealthdept.org/CHA.aspx)

Can't make it? Email us at [nshd@browndeerwi.org](mailto:nshd@browndeerwi.org) to learn how to make your voice heard.

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Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, July 17th 7:30-9:00 a.m., Shorewood

Wednesday, July 18th 3:30-4:30 p.m., Brown Deer

Tuesday, July 31st 3:30-4:30 p.m., NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, July 18th Brown Deer – 8:00-10:00am

Tuesday, July 24th Shorewood- 8:00-10:00am

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Thursday, July 19th 11:30-12:00pm LX Club (WFB Women’s Club, 600 E. Henry Clay St.)

Wednesday, July 25th 3:30-4:30 p.m., Shorewood

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>

